



**Denton County
MHMR Center**

DENTON COUNTY MHMR CENTER
the Local MH/IDD Authority for Denton County, Texas

**Regularly Scheduled Meeting
Board of Trustees**

Date: Monday, August 29, 2022

Time: 7:00 PM

Place: Denton Outpatient Clinic
2519 Scripture
Denton, Texas 76201

(Video Conference Available)

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/972372621>

United States: +1 (872) 240-3311 Access Code: 972-372-621

Board Members:

Barbara Gailey, Chair

Rhonda Dick, Ph.D., Vice Chair

Judi Swayne, Secretary

Linda Holloway

Douglas Lee

Patti Dunn

Arthur K. Sayre

Melanie Royer

Dianne Hickey

Jack Phillips

Pam Gutierrez, Executive Director

We Value:

Individual Worth – Quality – Integrity – Dedication – Teamwork

DCMHMR Mission Statement

*Denton County MHMR Center enhances the quality of life
of the individuals served and their family members*

DENTON COUNTY MHMR CENTER
Board of Trustees Meeting Agenda
Monday
August 29, 2022

I. Call to Order

- A. Roll Call
- B. Welcome to Guests and Staff
- C. Public Comments are welcome however, are limited to three (3) minutes per individual and fifteen (15) minutes total time. Citizens wishing to address the Board must complete the Citizen Comment Registration Form prior to the start of the meeting.

Pursuant to State Open Meetings Law, the Board of Trustees is restricted in discussing or taking action on items not posted on the agenda.
- D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from July 28, 2022.
- E. **Staff Presentation:** Care Coordination
Amie Poore, Assistant Director of Nursing

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting – Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

II. Committee Reports

Finance Committee Meeting

- A. FY 2022 Period 11 (July) Financial Statements.
Dianne Hickey, Finance Committee Chair
- B. FY 2023 Budget.
Dianne Hickey, Finance Committee Chair

Personnel Committee Meeting

C. Approval of Policies:

Rhonda Dick, Ph.D., Personnel Committee Chair

Policy 2.101 – Standards of Care

Policy 2.102 – Service Plan

Policy 2.103 – Availability & Accessibility

Policy 3.0 – Rights Protection Office

Policy 3.1 – Confidentiality

Policy 3.11 – Charges for Community Services – Financial Management

Policy 3.701 – Mental Health Services

Policy 3.702 – Service Plan

Policy 3.703 – Screening, Referral & Emergency Services

Policy 3.704 – Screening, Referral & Emergency Services – Normal Work Hours

Policy 3.706 – Mental Health Related Services

Policy 3.708 – Case Management/Service Coordination

Policy 3.710 – Least Restrictive Alternatives

Policy 5.0 – Quality Management Program

Policy 6.0 – Human Resource Development Program

Policy 7.0 – Human Resources

Policy 7.802 – Binding Arbitration, At-Will Employment and Dispute Resolution

Policy 8.15 – Charity Care Pool

Policy 9.0 – Privacy

III. Other Agenda Items

- A. Request to Form a Nomination Committee to Suggest Qualified Candidates to Serve as: Board Chairperson, Vice-Chairperson, and Secretary.

Rhonda Dick, Ph.D., Vice Chair

- B. Review and Approval of SUD Quality Management (QM) Report.

Lauren Titsworth, Administrator of Substance Use Services & CCBHC

- C. Review and Approval of Quality Management (QM) Plan

Veronica Armendariz, Administrator of QM/UM

- D. Zero Suicide Task Force Update.

Brittany Waymack, Chief Operating Officer

- E. Abuse & Neglect/Critical Incidents Report.

Veronica Armendariz, Administrator of QM/UM

IV. **Executive Director Report**

V. **Chair Comments**

VI. **New Business** – Next Board Meeting – September 22, 2022

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VII. **Executive Session** – Personnel

- A. Board Consultation with Pam Beach, Attorney, Texas Council Risk Management Fund, regarding Executive Director’s Contract.

VIII. **Adjourn**