

**Denton County MHMR Center
Board of Trustees Meeting Minutes
Thursday, October 27, 2022**

Trustees Present	Trustees Absent	Staff Present	Guests Present
Rhonda Dick, Ph.D.	Barbara Gailey	Veronica Armendariz	J. Blackmon
Patti Dunn	Doug Lee	Courtney Carey	Brooke Hambrick
Dianne Hickey		Michelle Conrad	Troy M
Linda Holloway, Ph.D.		Maria Edmonson	Todd Weill
Jack Phillips		Pam Gutierrez	Me Too
Melanie Royer		Dallas Hamilton	Open Your Eyes
Kelly Sayre		Tashina Landis	Staff
Judi Swayne		Jessica McAden	Who Knows
		Jennifer Meyer	
		Randi Silar	
		Lauren Titsworth	
		Dr. Meena Vyas	
		Taylor Warren	
		Wesley Warren	
		Brittany Waymack	
		Ritch Wright	

I. Call to Order

A. Roll Call – Barbara Gailey and Doug Lee had an excused absence.

B. Welcome to Guests and Staff

Rhonda Dick, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 7:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Rhonda Dick welcomed guests and staff.

C. Public Comments – None

D. Approval of Regularly Scheduled Board of Trustees Meeting Minutes

The Board of Trustees reviewed the Minutes of the regularly scheduled meeting, September 22, 2022.

Board Action:

- Linda Holloway made a motion for the Board to amend the Minutes of the Board of Trustees Meeting, September 22, 2022, by striking Agenda Items A. and B. from Section VII. Executive Session. Dianne Hickey seconded the motion, which passed unanimously.
- Linda Holloway made a motion for the Board to approve the Minutes of the Board of Trustees Meeting, September 22, 2022, as amended. Dianne Hickey seconded the motion which passed unanimously.

E. Staff Presentation: Home and Community-based Services (HCS) Program
Maria Edmonson, Program Manager of Provider Services

II. Committee Reports

Finance Committee

A. FY 2023 Period 1 (September) Financial Statements

In September 2022, revenues exceeded expenditures by \$196,981. The budget for September 2022 is an excess of \$86,172. Year-to-date (YTD) through September 2022 revenue exceeded expenditures by \$196,981. The budget YTD through September 2022 is an excess of \$86,172.

Board Action: Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in September 2022, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

B. Approval of One-Time Incentive if Center Funds Allow.

Board Action: Dianne Hickey made a motion for the Board to approve the One-Time Incentive if Center Funds Allow, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee

C. Approval to Add Chair and Vice Chair for Finance Committee. Nominations for Chair and Vice Chair to be Received from the Board of Trustees.

Board Action: Rhonda Dick made a motion for the Board to approve adding a Chair and Vice Chair for Finance Committee, appointing Dianne Hickey as Chair and Kelly Sayre as Vice Chair, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

D. Approval to Add Chair and Vice Chair for Personnel Committee. Nominations for Chair and Vice Chair to be Received from the Board of Trustees.

Board Action: Rhonda Dick made a motion for the Board to approve adding a Chair and Vice Chair for Personnel Committee, appointing Melanie Royer as Chair, Linda Holloway as Vice Chair, and Jack Phillips as a member, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

E. Recommendation to Change and Approve all Board Committee's from 1 Year to 2 Year Appointments (Finance, Personnel, and Ad Hoc Executive Committees).

Board Action: Rhonda Dick made a motion for the Board to approve the recommendation to change all Board Committees from 1 Year to 2 Year Appointments (Finance, Personnel, and Ad Hoc Executive Committees), which passed unanimously. A "second" was not required since the primary motion was made by the Personnel Committee.

F. Review and Approval of Revised Board of Trustee Bylaws (changes to reflect Board responsibilities as noted above; all changes are included in packet).

Board Action: Rhonda Dick made a motion for the Board to approve the Revised Board of Trustee Bylaws, which passed unanimously. A "second" was not required since the primary motion was made by the Personnel Committee.

G. Approval of Revised Organizational Chart.

Board Action: Rhonda Dick made a motion for the Board to approve the Revised Organizational Chart, which passed unanimously. A "second" was not required since the primary motion was made by the Personnel Committee.

H. Approval of Revised Policies:

- **Policy 2.102 – Consolidated Local Service Plan (Revised)**
- **Policy 2.106 – Public Information (Revised)**

Board Action: Rhonda Dick made a motion for the Board to approve the Revised Policies: Policy 2.102 – Consolidated Local Service Plan (Revised) and Policy 2.106 – Public Information (Revised), which passed unanimously. A "second" was not required since the primary motion was made by the Personnel Committee.

III. Other Agenda Items

A. Texas Council Risk Management Fund Board of Trustees Election Ballot for Places 1, 2, and 3.

Board Action: Rhonda Dick recommended that the Board of Trustees keep the slate of candidates to the Texas Council Risk Management Fund Board of Trustees, which passed unanimously.

B. PNAC Quarterly Report

Board Action: Discussion item only, no action needed

C. Zero Suicide Task Force update

Board Action: Discussion item only, no action needed

D. Abuse & Neglect/Critical Incidents report

Board Action: Discussion item only, no action needed

IV. Executive Director Report

- HCS Interest List is currently at 2870.
- GR Interest List is at 256
- Mental Health Adult Wait List continues at 0.
- Child and Adolescent Wait List continues at 0.
- The Local Outreach to Suicide Survivors (LOSS) Race for Hope was held on October 22, 2022, South Lakes Park, Jen Myers, Phyliss Finley, and all of the volunteers that came out to help!
- Eliza Hancock coordinated the Center's Six Annual Candlelight Suicide Vigil, and Fall Fest on October 15, 2022, from 4:00 pm to 8:00 pm, the Candlelight Suicide Vigil and Fall Fest was held at Red's Yard, on Bell. Eliza did a great job and coordinated volunteers to come out and assist her. Thank you to Eliza and the volunteers that
- Thank you to the Executive Staff and to Taylor for all their continued hard work, I appreciate you.
- Thank you to the Board for your support and guidance, I am grateful for all you do for the individuals we serve.

V. Chair Comments

- Rhonda Dick appointed Patti Dunn and Judi Swayne as members of the Ad Hoc Executive Committee.
- Rhonda Dick thanked everyone for their hard work and their passion, it can be tough sometimes. The Board appreciates you; I appreciate the Board. Thank you for your continued service. For transparency, I have been the Board Chair for one month and it has been challenging; it is unnecessary challenges. I will keep it high level because I want you to respect me as the Board Chair. I am not here for games; I am here for the Center. I think everybody around here is for the Center as well. I don't report to Pam, we do not report to Pam; Pam reports to us. I want you to give us that respect that we deserve. We are going to do the right thing, but you have to communicate properly. You cannot communicate irresponsibly and expect an outcome. Trust the process for anything that we have to do. We will do the right thing for the Board. I did not expect this experience my first month, it is ridiculous. Again, respect the Board if you can or want to. We are going to do the right thing no matter what. Rhonda Dick opened the floor for other Board members to make a comment in regards to having confidence in the Board and respecting the Board.
- Dianne Hickey stated that everyone does their volunteer work for a different reason. But, when push comes to shove, we are here to make it work. We are here for our clients, MH and IDD. We do not give up our time to get into screaming matches or to get into things that are uncomfortable for everybody. We are here to make a difference. Your Board cares completely about what goes on in these buildings, and we are here. We try to make everything work as smoothly as we can, but we need everyone's help. One person cannot do it all, there are 9 other people on this Board. It is a hardworking Board. Please help us get back to making our Center as strong as it needs to be. There are more and more people out there needing help. If we spend our time doing things that have nothing to do with the Center and our clients, you are wasting valuable time when we could be enhancing what goes on in our buildings. We have people relying on us. If we start taking our eyes off the ball, we are going to hurt a lot of our clients. We do not want that; they are hurting enough. If we all work together and communicate, we can make things work.
- Linda Holloway stated that we need to assume good intentions and to work through the proper channels if there are issues. The Board trusts you to do your job. A lot of us are here for personal issues and to help the people in need.

VI. New Business

- Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, January 26, 2023.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

VII. Executive Session: Personnel

Executive Session: 8:09 p.m. – 9:10 p.m.

Convened back in regular session following Executive Session at 9:12 p.m.

VIII. Board Action – Agenda Item VII. A. – Tax Committee Report and Recommendation (includes possible approval of the recommendation).

Board Action: Judi Swayne made a motion to, per the Executive Director Contract, provide backpay to Executive Director for Medical Benefits minus the tax benefit already received with confirmation from Finance on final amount predicated on the Hold Harmless letter signed by Board Chair, Executive Director, and Executive Director's Spouse. Patti Dunn seconded the motion, which passed unanimously.

IX. Board Action – Agenda Item VII.B. – Personnel Discussion

Board Action: No action taken.

X. Adjourn – The Board of Trustees adjourned at 9:20 p.m.

Taylor Warren

Respectfully Submitted
Taylor Warren
Executive Assistant

RHONDA DICK

Approved
Rhonda Dick, Ph.D., Chair
Board of Trustees