

**Denton County MHMR Center
Board of Trustees Meeting Minutes
Thursday, February 23, 2023**

Trustees Present	Trustees Absent	Staff Present	Guests Present
Rhonda Dick, Ph.D.	Melanie Royer	Veronica Armendariz	Bill Helfand
Patti Dunn		Courtney Carey	
Dianne Hickey		Michelle Conrad	
Linda Holloway, Ph.D.		Pam Gutierrez	
Doug Lee		Dallas Hamilton	
Jack Phillips		Tashina Landis	
Kelly Sayre		Sherri McCarthy	
Judi Swayne		Jennifer Meyer	
		Erin Posey	
		Lisa Settles	
		Lauren Titsworth	
		Dr. Meena Vyas	
		Taylor Warren	
		Wesley Warren	
		Brittany Waymack	
		Ritch Wright	

I. Call to Order

A. Roll Call – Melanie Royer had an excused absence.

B. Welcome to Guests and Staff

Rhonda Dick, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 7:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Rhonda Dick welcomed guests and staff.

C. Public Comments – None

D. Approval of Special Board of Trustees Meeting Minutes

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, January 26, 2023.

Board Action:

- Judi Swayne made a motion for the Board to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, January 26, 2023. Dianne Hickey seconded the motion, which passed unanimously. Dr. Rhonda Dick did not vote on motion due to not being present at January 26, 2023 Board of Trustees meeting.

II. Executive Session: Personnel

Agenda Items moved to after Agenda Item V.B. Behavioral Health (BH) Satisfaction Survey Results.

III. Presentation: Multisystemic Therapy (MST) Program.

-Jennifer Meyer, Administrator of Special Projects

Presentation moved to after Agenda Item X. Board Action – Agenda Item VI.D. – Executive Director's Performance Evaluation.

IV. Committee Reports

Finance Committee

A. FY 2023 Period 5 (January) Financial Statements

In January 2023, revenues exceeded expenditures by \$149,327. The budget for January 2023 is a loss of \$1,426. Year-to-date (YTD) through January 2023, revenue exceeded expenditures by \$397,220. The budget YTD through January 2023 is an excess of \$271,539.

Board Action: Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in January 2023, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee

B. Review and Approval of New Position: Housing Specialist – FTE 0.50 – \$18-\$20/hr. (This position will be funded through the Sustain Project/SAMHSA grant.)

Board Action: Jack Phillips made a motion for the Board to approve the New Position: Housing Specialist – FTE 0.50 – \$18-\$20/hr., which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

V. Other Agenda Items

A. Request to Change the Date for the Regularly Scheduled Board of Trustee Meeting from March 23, 2023 to March 30, 2023.

Board Action: Kelly Sayre made a motion to change the date for the Regularly Scheduled Board of Trustees Meeting to March 30, 2023. Judi Swayne seconded the motion, which passed unanimously.

B. Behavioral Health (BH) Satisfaction Survey Results.

Agenda Item moved to after Agenda Item V.E. Abuse & Neglect/Critical Incidents Report.

C. Planning and Network Advisory Committee (PNAC) Report.

Board Action: Discussion item only, no action needed.

D. Zero Suicide Task Force Update.

Agenda Item moved to after Agenda Item XI. Presentation: Multisystemic Therapy (MST) Program.

E. Abuse & Neglect/Critical Incidents Report.

Board Action: Discussion item only, no action needed.

F. Behavioral Health (BH) Satisfaction Survey Results.

Board Action: Discussion item only, no action needed.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

VI. Executive Session: Personnel

Executive Session: 7:21 p.m. – 8:25 p.m.

Convened back in regular session following Executive Session at 8:26 p.m.

- VII. Board Action – Agenda Item VI.A.** – Discussion with attorney, Bill Helfand, regarding verbiage for listing Executive Session agenda items for Board of Trustee meetings.

Board Action: No action taken.

- VIII. Board Action – Agenda Item VI.B.** – Review of the outcome of allegations previously investigated and discussed in Executive Session on December 5, 2022, and in Executive Session on January 26, 2023, against Executive Director with attorney. Bill Helfand.

Board Action: No action taken.

- IX. Board Action – Agenda Item VI.C.** – Discussion with attorney, Bill Helfand, regarding Bill Helfand’s recommendation for Board Secretary to send letters to all individuals employed by the Center, notifying the employees that the allegations against the Executive Director was determined to be unsubstantiated following the December 5, 2022, Executive Session.

Board Action: No action taken.

- X. Board Action – Agenda Item VI.D.** – Executive Director’s Performance Evaluation.

Board Action: Executive Director’s Performance Evaluation information will be reviewed at the March 30, 2023 meeting.

- XI. Presentation:** Multisystemic Therapy (MST) Program.
-Jennifer Meyer, Administrator of Special Projects

- XII. Zero Suicide Task Force Update.**

Board Action: Discussion item only, no action needed.

- XIII. Executive Director Report**

- HCS Wait list currently has 2920 individuals waiting for services.
- The IDD General Revenue Wait list currently has 286 waiting for services.
- Mental Health Adult Services continues not to have a wait list.
- Mental Health Child and Adolescent Services continues not to have a wait list.
- Very excited to announce that March is National Disabilities Awareness Month, and the Denton County Commissioners and Judge Eads will be giving the Center a Proclamation in honor of National Disabilities Month on Tuesday March 7, 2023. Please come join our staff at 9:00 at the courthouse to receive this honor.
- Please know that I have been asked to provide public testimony on the House appropriations Article II Subcommittee, focusing on the IDD services workforce shortage.

- Dianne, Brittany Waymack, Justin Thompson, and I will be going to the Capital to meet with Legislators with Legislators for Denton County Days.
- The Executive leadership training with the executive management team and the supervisors, managers and directors of the Center was held on February 14, 2023, with Betsy Allen Manning. The feedback from this training was very well received from both groups. Betsy focused on DISC Personalities, (Driver, Inspirer, Supporter, Calculator) team building, communication skills,, managing change, coaching skills (this was great) creating a better experience, attracting, and retaining staff. "Make a mark on the world so big it cannot be erased" "Leadership is responsibility."
- Additional March 8 and 9 of 2023, Dan Hernandez from the Texas Council Risk Management will provide additional leadership training for executive management team, supervisors, managers, and directors.
- I am continuing to Look for additional executive opportunities for training.
- Thank you to Taylor, Erin, and the Executive Management team for all your hard work!! I am thankful for all of you!
- Thank you to the Board, I am very grateful for all of you!

XIV. Chair Comments – Thank you to the staff for your hard work. It is evident in all that we heard tonight. Thank you to the Board for your continued dedication.

XV. New Business – Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, March 30, 2023.

XVI. Adjourn – The Board of Trustees adjourned at 9:21 p.m.



Respectfully Submitted
Taylor Warren
Executive Assistant



Approved
Rhonda Dick, Ph.D., Chair
Board of Trustees