

**Denton County MHMR Center
Board of Trustees Meeting Minutes
Thursday, March 30, 2023**

Trustees Present	Trustees Absent	Staff Present	Guests Present
Rhonda Dick, Ph.D.	Linda Holloway, Ph.D.	Veronica Armendariz	Name
Patti Dunn	Doug Lee	Diana Cantu	
Dianne Hickey		Michelle Conrad	
Jack Phillips		Pam Gutierrez	
Melanie Royer		Dallas Hamilton	
Kelly Sayre		Tashina Landis	
Judi Swayne		Jennifer Meyer	
		Erin Posey	
		Lisa Settles	
		Dr. Meena Vyas	
		Taylor Warren	
		Wesley Warren	
		Brittany Waymack	
		Ritch Wright	

I. Call to Order

A. Roll Call – Linda Holloway and Doug Lee had an excused absence.

B. Welcome to Guests and Staff

Rhonda Dick, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 7:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Rhonda Dick welcomed guests and staff.

C. Public Comments – None

D. Approval of Special Board of Trustees Meeting Minutes

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, February 23, 2023.

Board Action: Judi Swayne made a motion for the Board to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, February 23, 2023. Dianne Hickey seconded the motion, which passed unanimously.

E. Presentation: Network Overview & Safety
-Ritch Wright, Chief Technology Officer

II. Committee Reports

Finance Committee

A. FY 2023 Period 6 (February) Financial Statements.

In February 2023, revenues exceeded expenditures by \$472,081. The budget for February 2023 is an excess of \$9,549. Year-to-date (YTD) through February 2023, revenue exceeded expenditures by \$869,229. The budget YTD through February 2023 is an excess of \$280,999.

Board Action: Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in February 2023, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

B. FY 2023 Budget Revision.

Board Action: Dianne Hickey made a motion for the Board to accept the FY 2023 Budget Revision, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee

C. Review and Approval of New Position: HR Generalist/Analyst – FTE 1.0 – budgeted max of \$25/hr.

Board Action: Melanie Royer made a motion for the Board to approve the New Position: HR Generalist/Analyst – FTE 1.0 – budgeted max of \$25/hr., which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

D. Review and Approval of Revised Organizational Chart.

Board Action: Melanie Royer made a motion for the Board to approve the Revised Organizational Chart, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

III. Other Agenda Items

- A. Nomination and Motion to Approve Board of Trustees Vice-Chairperson, Dianne Hickey, to transition to the role of Board of Trustees Chairperson, effective March 30, 2023.**

Board Action: Patti Dunn made a motion for Dianne Hickey to transition from Board of Trustees Vice-Chairperson to Board of Trustees Chairperson, effective March 30, 2023. Judi Swayne seconded the motion, which passed unanimously.

- B. Call for Nominations from the Board of Trustees for the position of Board of Trustees Vice-Chairperson.**

Board Action: Dianne Hickey nominated Kelly Sayre to be Board of Trustees Vice-Chairperson. Patti Dunn made a motion for Kelly Sayre to transition to Board of Trustees Vice-Chairperson, effective March 30, 2023. Dianne Hickey seconded the motion, which passed unanimously.

- C. Outcome of Allegation from Center Employee against Executive Director.**

Agenda Item moved to after Agenda Item III.D., Request for Approval from Board of Trustees for the Center staff to explore possible options to rebrand the MHMR in the Center's name.

- D. Request for Approval from Board of Trustees for the Center staff to explore possible options to rebrand the MHMR in the Center's name. MHMR currently does not stand for anything. (The final three recommended name changes will be brought to the Board of Trustees for final approval.)**

Board Action: Judi Swayne made a motion for the Board to approve Center staff to move forward with exploring renaming or redefining the MHMR in the Center's name. Dianne Hickey seconded the motion, which passed unanimously.

- E. Outcome of Allegation from Center Employee against Executive Director.**

Chief HR Officer, Diana Cantu, completed a full investigation on the allegations made by a Center employee against the Executive Director. Based on the facts, interviews, reviews of email correspondence and previous Corrective Action Plan's, nothing was found to substantiate any of the claims and the allegations could not be confirmed.

Board Action: Discussion item only, no action needed.

F. Zero Suicide Task Force Update.

Board Action: Discussion item only, no action needed.

G. Abuse & Neglect/Critical Incidents Report.

Board Action: Discussion item only, no action needed.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

IV. Executive Session: Personnel

Executive Session: 7:45 p.m. – 8:51 p.m.

Convened back in regular session following Executive Session at 8:52 p.m.

V. Board Action – Agenda Item IV.A. – Ratification and Approval of letter to be sent to staff reflecting the position of the majority of the Board of Trustees regarding Executive Director allegations.

Board Action: No action taken.

VI. Board Action – Agenda Item IV.B. – Executive Director’s Performance Evaluation.

The Board of Trustees made recommendations for the Executive Director to delegate more, plan bi-annual, preferably quarterly, executive team buildings, continue to extend invitations to the Board of Trustees for community events, and to focus more on the Frisco, Lake Dallas, and Flower Mound area.

Board Action: Patti Dunn made a motion for the Executive Director to receive an increase in base salary, at a rate of 3%. Dianne Hickey seconded the motion, which passed unanimously.

VII. Executive Director Report

- Please join me in officially welcoming our new Chief Human Resource Officer, Diana Cantu.
- HCS Interest List is currently at 2951.
- GR Interest List is at 290
- Mental Health Adult Wait List continues at 0.
- Child and Adolescent Wait List continues at 0.
- Jen Meyer, Administrator of Special Programs was awarded not one but two grants, the Connections Housing and Urban Development (HUD) was award both the continuation of our current COC Connections program and the grant for an expansion for an additional twenty beds!
- Please join the Center and our LOSS Coordinator Jorden Clifton for our Candlelight Suicide Vigil, May 20, 2023, from 6:00 pm to 8:00 pm, the Center will hold our seventh Annual Candlelight Suicide Vigil at Performance Pavilion in Heritage Park.
- Dianne Hickey, Brittney Waymack, and I went to the Capital last week for Denton County Days with many Denton Representatives. This was a wonderful opportunity to advocate with State Representatives and Senators and express the needs of the individuals we serve. The three of us were honored to represent the board and Center.
- Congratulations to Taylor Warren on receiving Employee of the Quarter!
- Thank you to the Executive Staff and to Taylor for all their continued hard work, I appreciate you all.
- Thank you to Rhonda for your years of service on the board and for being chair this past year. I am grateful for your support of the individuals that need our help the most.
- Thank you to the Board for your support and guidance, I am grateful for all you do for the individuals we serve.

VIII. Chair Comments

- I have enjoyed my time on the Board. Many of you have made a difference in my life. Each one of you has touched my life in some sort of way, especially mentoring. One thing I want everyone to remember, treat people how you would want to be treated. Try to make it a more cohesive team-oriented environment. That is my parting wish.
- Dianne Hickey is your new Board Chair. Kelly Sayre is your new Board Vice-Chair. I wish you both the best.
- Dianne Hickey stated she is so proud of the staff. We do know what all you do and how it affects you. We are all here to help those that cannot help themselves.

- IX. New Business** – Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, April 27, 2023.
- X. Adjourn** – The Board of Trustees adjourned at 9:08 p.m.

T. Warren

Respectfully Submitted
Taylor Warren
Executive Assistant

D. Hickey

Approved
Dianne Hickey, Chair
Board of Trustees