

**Denton County MHMR Center  
Board of Trustees Meeting Minutes  
Thursday, July 27, 2023**

<b>Trustees Present</b>	<b>Trustees Absent</b>	<b>Staff Present</b>	<b>Guests Present</b>
Dianne Hickey	Patti Dunn	Veronica Armendariz	Pamela Beach
Linda Holloway, Ph.D.	Doug Lee	Diana Cantu	Jada Pearson
Cynthia Jones		Michelle Conrad	Dr. Lauren Titsworth
Jack Phillips		Nelly Dixon	No Name
Melanie Royer		Pam Gutierrez	
Kelly Sayre		Dallas Hamilton	
Judi Swayne		Arianna Moore	
		Lisa Settles	
		Dr. Meena Vyas	
		Taylor Warren	
		Ritch Wright	

**I. Call to Order**

**A. Roll Call** – Patti Dunn and Doug Lee had an excused absence.

**B. Welcome to Guests and Staff**

Dianne Hickey, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 6:59 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

**C. Public Comments**

- Jada Pearson – Concerns about ethical standards at Denton County MHMR related to recent changes within the organization and its impact on the community.

**D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from June 29, 2023.**

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, June 29, 2023.

**Board Action:** Kelly Sayre made a motion for the Board to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, June 29, 2023, as presented. Jack Phillips seconded the motion, which passed unanimously.

**E. Presentation:** Annual Board Training

-Pamela Beach, Attorney, Texas Council Risk Management

## II. Committee Reports

### *Finance Committee*

#### **A. FY 2023 Period 10 (June) Financial Statements.**

In June 2023, revenues exceeded expenditures by \$175,378. The budget for June 2023 is an excess of \$221,888. Year-to-date (YTD) through June 2023, revenue exceeded expenditures by \$2,662,471. The budget YTD through June 2023 is an excess of \$1,388,315.

**Board Action:** Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in June 2023, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

### *Personnel Committee*

#### **B. Appointment of New Committee Member, Cynthia Jones, to Personnel Committee.**

**Board Action:** Melanie Royer made a motion for the Board to approve the Appointment of New Committee Member, Cynthia Jones, to Personnel Committee, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

#### **C. Review and Approval of FY 2024 Annual Employee Benefits**

**Board Action:** Melanie Royer made a motion for the Board to approve the FY 2024 Annual Employee Benefits, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

#### **D. Review and Approval of Policy 7.9 – Reduction In Force.**

**Board Action:** Melanie Royer made a motion for the Board to approve Policy 7.9 – Reduction In Force, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

**E. Review and Approval of New Positions:**

- Housing Navigator – FTE 1.0 – Budgeted Max of \$23.00 (\$45,760.00).
- Rehab Specialist – FTE 1.0 – Budgeted Max of \$23.00 (\$45,760.00).

**Board Action:** Melanie Royer made a motion for the Board to approve the New Positions: Housing Navigator and Rehab Specialist, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

**III. Other Agenda Items**

**A. Review and Approval of SUD Quality Management (QM) Report.**

**Board Action:** Judi Swayne made a motion for the Board to approve the SUD Quality Management (QM) Report. Kelly Sayre seconded the motion, which passed unanimously.

**B. Planning and Network Advisory Committee (PNAC) Quarterly Update.**

**Board Action:** Discussion item only, no action needed.

**C. Zero Suicide Task Force Update.**

**Board Action:** Discussion item only, no action needed.

**D. Abuse & Neglect/Critical Incidents Report.**

**Board Action:** Discussion item only, no action needed.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

#### **IV. Executive Director Report**

- HCS Wait list currently has 3029 individuals waiting for services.
- The IDD General Revenue Wait list currently has 295 waiting for services.
- Mental Health Adult Services continues not to have a wait list.
- Mental Health Child and Adolescent Services continues not to have a wait list.
- On behalf of the staff, thank you all for the incentive. The Chief's and I received so many emails thanking the board for recognizing their dedication and hard work.
- Phyllis Finley and Michelle Foster received an award from the Communities in Schools of North Texas. This organization helps at risk students who are at risk for dropping out of school.
- The Center will be hosting our Annual LOSS Event on October 7, 2023. We will be providing more information soon.
- Thank you, Melanie, for your excellent coordination for the board retreat. Dr. Royer was exceptional, and the board was so complimentary and honored to have received the training.
- The State Supported Living Centers continue to receive increases, the staff are targeted to receive an additional increase in the next month to \$22.00 an hour. This is impossible to compete with.
- The Center was able to serve 100 children and families through our School Supply Drive. A tremendous Thank you to Delinda Reese, Lisa Settles, and her staff for the baked potato bar. Thank you to all the staff that donated to this wonderful event! Thank you to the board for all your donations! We are proud to send our children to school with new backpacks and school supplies!
- Thank you to the Chief's and Executive Leadership Team for your hard work.
- Thank you to the Board, I am very grateful for all of you!


#### **V. Chair Comments**

- Thank you to all the Board members that attended our first Board Retreat, this will not be our last. Thank you to Pam and Taylor for taking care of everything. Thank you to the Center for providing the Retreat. Thank you to Dr. Royer and Melanie Royer for facilitating the Retreat.
- Lauren Titsworth created a card for the United Health Behavioral Team. This card will be distributed throughout the Community. This card includes 3 Substance Use resources within Denton County that work closely together. Denton County MHMR is one of the resources. If one of the 3 resources is not appropriate, they will connect you with a resource that is. We had a great conversation with the Behavioral Health Team about what MHMR provides to the community.

- I am very proud of the Board. We have a lot to do, and we are going to get it all done. To the Staff, we are so proud of you and without you, there would be no MHMR. Keep up the good work!
- Jack Phillips and Linda Holloway showed appreciation to Dr. Royer for facilitating the Retreat. Jack Phillips stated that he feels closer to everyone, which is important, to feel like you belong and are included. I see dynamics amongst us. I see unique gifts as well as collective passions and giving. The retreat was phenomenal, and I am energized about what we are about and what we are going to do as a Board.

**VI. New Business** – Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, August 31, 2023.

**VII. Adjourn** – The Board of Trustees adjourned at 8:15 p.m.

  
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**Respectfully Submitted**  
**Taylor Warren**  
**Executive Assistant**

  
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**Approved**  
**Dianne Hickey, Chair**  
**Board of Trustees**