

**Denton County MHMR Center
Board of Trustees Meeting Minutes
Thursday, September 28, 2023**

Trustees Present: Patti Dunn, Dianne Hickey, Linda Holloway, Ph.D., Cynthia Jones, Doug Lee, Ron Marchant, Jack Phillips, Kelly Sayre

Trustees Absent: Melanie Royer, Judi Swayne

Staff Present: John Akers, Veronica Armendariz, Makala Burgess, Lori Common, Michelle Conrad, Pam Gutierrez, Dallas Hamilton, Kaitlyn Kepple, Allison Levy, Melodye McKaye, Erica McKinnie, Arianna Moore, Yesenia Moreno, Drew Peterson, Catherine Pike, Amie Poore, Erin Posey, Janessa Reid, Lisa Settles, Lacy Vanhooose, Taylor Warren

Guests Present: Jada Pearson

I. Call to Order

A. Roll Call – Melanie Royer and Judi Swayne had an excused absence.

B. Welcome to Guests and Staff

Dianne Hickey, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 1:01 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

C. Public Comments

- Jada Pearson – Community Impact

D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from August 31, 2023.

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, August 31, 2023.

Board Action: Linda Holloway made a motion for the Board to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, August 31, 2023, as presented. Ron Marchant seconded the motion, which passed unanimously.

E. Staff Presentation: Public Funds Investment Board Training
-Michelle Conrad, Chief Financial Officer

II. Committee Reports

Finance Committee

A. FY 2023 Period 11 (August) Financial Statements.

In August 2023, revenues exceeded expenditures by \$452,321. The budget for August 2023 is a loss of \$794,000. Year-to-date (YTD) through August 2023, revenue exceeded expenditures by \$3,000,927. The budget YTD through August 2023 is an excess of \$645,358.

Board Action: Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in August 2023, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee

B. Review and Approval of Policies:

- Policy 2.106 – Public Information
- Policy 5.0.1 – Quality Management and Utilization Management Plan
- Policy 7.006 – Tobacco Free Workplace
- Policy 7.100 – Equal Employment and Affirmative Action

Board Action: Linda Holloway made a motion for the Board to approve Policies: Policy 2.106 – Public Information, Policy 5.0.1 – Quality Management and Utilization Management Plan, Policy 7.006 – Tobacco Free Workplace, and Policy 7.100 – Equal Employment and Affirmative Action, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

III. Other Agenda Items

A. Zero Suicide Task Force Update – Dallas Hamilton, Senior Director of Crisis Services

Board Action: Discussion item only, no action needed.

B. Abuse & Neglect/Critical Incidents Report – Veronica Armendariz, Senior Director of QM/UM

Board Action: Discussion item only, no action needed.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

IV. Executive Director Report

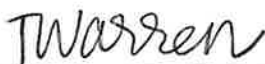
- HCS Wait list currently has 3069 individuals waiting for services.
- The IDD General Revenue Wait list currently has 297 waiting for services.
- Mental Health Adult Services continues not to have a wait list.
- Mental Health Child and Adolescent Services continues not to have a wait list.
- September is Mental Health Month and National Recovery Month. The Center dedicated North Texas Giving Day to the Local Outreach to Suicide Survivors, (LOSS) team. Thank you for your donations for North Texas Giving Day! The Center raised over \$5,500 dollars for the LOSS team.
- The Center has our 2nd annual Mental Health and Law Enforcement Summit at the Embassy Suites in Denton. This was an outstanding event with 7 board members and 120 attendees.
- Thank you to the Chiefs and Executive leadership Team for your hard work.
- Thank you to the Board, I am very grateful for all of you!

V. Chair Comments

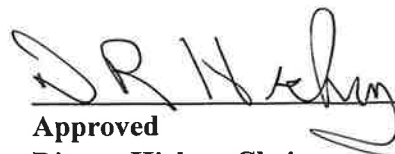
- The Board of Trustees discussed the importance of Community exposure. The exposure will help increase the level of understanding of what services the Center provides to the Community.
- Thank you to the Center and presenters for the amazing Summit the Center hosted. It took a lot of work, and you were all outstanding.
- Thank you to the Board for approving the thank you gifts for the 22 LOSS Team Volunteers. They all will receive a tote bag with the Center logo embroidered on it, a booklet with the Suicide Awareness ribbon embroidered on it, a \$25 gift card, and a thank you card. We, as a Board, are grateful for the volunteers.
- This is the most caring Board I have been with. We have so many things we want to do and are going to do. To the Staff, we are people who are here to help and that is the only thing we are here for.

VI. New Business - Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, October 26, 2023.

VII. Adjourn – The Board of Trustees adjourned at 1:59 p.m.



Respectfully Submitted
Taylor Warren
Executive Assistant



Approved
Dianne Hickey, Chair
Board of Trustees