

**Denton County MHMR Center
Board of Trustees Meeting Minutes
Thursday, October 26, 2023**

Trustees Present: Patti Dunn, Isabel Hernandez, Dianne Hickey, Linda Holloway, Ph.D., Cynthia Jones, Doug Lee, Ron Marchant, Jack Phillips, Melanie Royer, Kelly Sayre, Judi Swayne

Trustees Absent: None

Staff Present: Veronica Armendariz, Michelle Conrad, Pam Gutierrez, Kaitlyn Kepple, Erica McKinnie, Jen Meyer, Arianna Moore, Yesenia Moreno, Catherine Pike, Amie Poore, Erin Posey, Delinda Reese, Janessa Reid, Lacy Vanhooose, Dr. Meena Vyas. Taylor Warren, Ritch Wright

Guests Present: Brooke Hambrick

I. Call to Order

A. Roll Call – a quorum was present for the Regularly Scheduled Board of Trustees meeting.

B. Welcome to Guests and Staff

Dianne Hickey, Chair, called the regularly scheduled meeting of the Denton County MHMR Center Board of Trustees to order at 1:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

C. Public Comments - None

D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from September 28, 2023.

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, September 28, 2023.

Board Action: Ron Marchant made a motion for the Board to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, September 28, 2023, as presented. Linda Holloway seconded the motion, which passed unanimously.

E. Staff Presentation: Counseling Program

-Jennifer Meyer, Senior Director of Clinical Services

II. Committee Reports

Finance Committee

A. FY 2024 Period 1 (September) Financial Statements.

In September 2023, revenues exceeded expenditures by \$283,842. The budget for September 2023 is a loss of \$298,542. Year-to-date (YTD) through September 2023, revenue exceeded expenditures by \$283,842. The budget YTD through September 2023 is a loss of \$298,542.

Board Action: Dianne Hickey made a motion for the Board to accept the Financial Statements for the period ending in September 2023, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee

B. Review and Approval of Board of Trustees Bylaws.

Board Action: Melanie Royer made a motion for the Board to table Agenda Item II.B. – Review and Approval of Board of Trustees Bylaws, until the Regularly Scheduled Board of Trustees Meeting on January 25, 2024, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

C. Review and Approval of Revised Organizational Chart.

Board Action: Melanie Royer made a motion for the Board to table Agenda Item II.C. – Review and Approval of Revised Organizational Chart, until the Regularly Scheduled Board of Trustees Meeting on January 25, 2024, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

D. Review and Approval of Policies:

- Policy 2.102 – Consolidated Local Service Plan
- Policy 2.103 – Availability & Accessibility

Board Action: Melanie Royer made a motion for the Board to approve Policies: Policy 2.102 – Consolidated Local Service Plan and Policy 2.103 – Availability & Accessibility, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

E. Review and Approval of New Positions:

- Hospital Liaison – FTE 1.0 - \$22/hr. (x2)
- Jail Outreach QMHP – FTE 1.0 – \$24.50/hr. (x2)
- Peer Support Specialist – FTE 1.0 - \$15/hr.

Board Action: Melanie Royer made a motion for the Board to approve New Positions: Hospital Liaison (x2), Jail Outreach QMHP (x2), and Peer Support Specialist – FTE 1.0 - \$15/hr., which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

III. Other Agenda Items

A. Home and Community-based Residential Services (HCS) Update – Pam Gutierrez, Executive Director

Board Action: Ron Marchant made a motion for the Board of Trustees to give approval to the Executive Director and Board of Trustees Chair to meet and compile a response to HHS voicing the displeasure of the Board of Trustees. This letter is regarding the statement made to the Executive Director from HHSC about HHSC exercising the option to close the entire HCS program. The HCS program immensely benefits the citizens of Denton County. The Executive Director and Board of Trustees Chair have sole discretion in choosing the appropriate language for the letter. Jack Phillips seconded the motion, which passed unanimously.

B. PNAC Quarterly Report – Veronica Armendariz, Senior Director of QM/UM

Board Action: Discussion item only, no action needed.

C. Zero Suicide Task Force Update – Arianna Moore, Director of Crisis

Board Action: Discussion item only, no action needed.

D. Abuse & Neglect/Critical Incidents Report – Veronica Armendariz, Senior Director of QM/UM

Board Action: Discussion item only, no action needed.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

IV. Executive Director Report

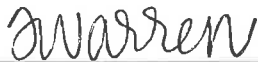
- So happy to welcome to our new newest board member, Isabel Hernandez.
- I wanted to welcome the staff of Judge Eads, Brooke Hambrick, Intergovernmental Relations Administrator.
- HCS Wait list currently has 3092 individuals waiting for services.
- The IDD General Revenue Wait list currently has 296 waiting for services.
- Mental Health Adult Services continues not to have a wait list.
- Mental Health Child and Adolescent Services continues not to have a wait list.
- Department of Justice (DOJ) Awarded \$750,000, 3-year grant, partnership with the jail. A Project Director, two Jail Outreach Qualified Mental Health Professionals, and a Jail Peer Support Specialist will deliver clinical and nonclinical services. Such as case management, care coordination, peer support services, service referral, Intake, crisis assessments, and other relevant activities to reduce recidivism rates and improve reentry outcomes. Correctional Facility partnerships include the Denton Police Department, Denton County Mental Health Treatment and Veteran's Court, Denton County Probation, and Denton County's elected Sheriff. These collaborations will strengthen referral pathways for individuals in need of outpatient treatment for mental health services. The expectations of this program include Denton County Jail office space, a combination of psychiatric evaluation, medication, mental health treatment, and education for the beneficiary.
- The Center's Employee Holiday luncheon will be on December 8, 2023, at the Embassy Suites, from 11:00 am to 3:00 pm. We would love for you all to attend, an invitation will be sent to you soon.
- The Centers Holiday Helping Hands is underway for the individuals served by the Center, which do not receive anything for the holidays. If you would like to adopt a child, adolescent or adult please email, jessicari@dentonmhmrmr.org.
- Jessica Rivera, Marketing and Branding Director Ambassador had spirit week this past week, today is cowboy day! In November we are having a chili cookoff and pumpkin decorating contest.
- I am very excited to welcome our Chief Operating Officer, Fonny Wright, and our Chief Clinical Officer, Keelah Adelegan.
- Thank you to the Chiefs and Leadership staff for all your hard work.
- Thank you to the Board for all your support and leadership.

V. Chair Comments

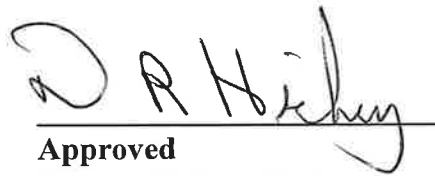
- Thank you to everyone that planned, attended, and presented at the Center's 2nd Annual Mental Health & Judicial/Law Enforcement Summit! It was a major success and the Community benefited from attending.
- Ron Marchant discussed how there will be an initiative by the Commissioners Court and Judge Eads to work this next year on getting budget line items put in place in every municipality within Denton County as a contribution.
- Thank you to the Board and Staff. We would not be able to do half of what we are doing without you all.

VI. New Business - Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, January 25, 2024.

VII. Adjourn – The Board of Trustees adjourned at 2:12 p.m.



Respectfully Submitted
Taylor Warren
Executive Assistant



Approved
Dianne Hickey, Chair
Board of Trustees