



**Denton County  
MHMR Center**

**DENTON COUNTY MHMR CENTER**  
*the Local MH/IDD Authority for Denton County, Texas*

**Regularly Scheduled Meeting  
Board of Trustees**

**Date:** Monday, April 29, 2024

**Time:** 1:00 PM

**Place:** Denton Outpatient Clinic  
2519 Scripture  
Denton, Texas 76201

**Board Members:**

*Dianne Hickey, Chair*

*Arthur K. Sayre, Vice Chair*

*Judi Swayne, Secretary*

*Patti Dunn*

*Isabel Hernandez*

*Linda Holloway, Ph.D.*

*Cynthia Jones*

*Douglas Lee*

*Ron Marchant*

*Jack Phillips*

*Leah Strittmatter*

*Pam Gutierrez, Executive Director*

**We Value:**

*Individual Worth – Quality – Integrity – Dedication – Teamwork*

**DCMHMR Mission Statement**

*Denton County MHMR Center enhances the quality of life  
of the individuals served and their family members.*

# DENTON COUNTY MHMR CENTER

## Board of Trustees Meeting Agenda

Monday  
April 29, 2024

### I. Call to Order

- A. Roll Call
- B. Welcome to Guests and Staff
- C. Public Comments are welcome however, are limited to three (3) minutes per individual and fifteen (15) minutes total time. Citizens wishing to address the Board must complete the Citizen Comment Registration Form prior to the start of the meeting.

Pursuant to State Open Meetings Law, the Board of Trustees is restricted in discussing or taking action on items not posted on the agenda.

- D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from March 28, 2024.
- E. Staff Presentation – Human Resources & Training and Development – How Our Recruitment & Retention Efforts are Positively Affecting Our Onboarding Culture  
Erin Posey, Chief HR Officer

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting – Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

### II. Committee Reports

#### *Finance Committee Meeting*

- A. FY 2024 Period 7 (March) Financial Statements.  
Dianne Hickey, Finance Committee Chair
- B. FY 2024 Revised Budget.  
Dianne Hickey, Finance Committee Chair

#### *Personnel Committee Meeting*

- C. Review and Approval of Policy 2.107 – Retention of Fund Balance/Reserve.  
Linda Holloway, Ph.D., Personnel Committee Chair

### III. **Other Agenda Items**

- A. Update to be provided for 1614 Scripture Street, Denton, Texas 76201 and for the renovation of 2519 Scripture Street, Denton, Texas 76201. Information only.

Pam Gutierrez, Executive Director  
Michelle Conrad, Chief Financial Officer

- B. Planning Network and Advisory Committee (PNAC) Quarterly Report.

Veronica Armendariz, Senior Director of QM/UM

- C. Zero Suicide Task Force Update.

Dallas Hamilton, Senior Director of Crisis Services

- D. Abuse & Neglect/Critical Incidents Report.

Veronica Armendariz, Senior Director of QM/UM

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- IV. **Executive Session – Personnel (g)** – Discussion of Executive Director’s Contract Amendment. The Amendment reflects the changes made to the Executive Director’s salary and benefits at the March 28, 2024, Board of Trustees Meeting. Discussion Only.

- V. **Executive Director Report**

- VI. **Chair Comments**

- VII. **New Business** – Next Board Meeting – May 23, 2024.

- VIII. **Adjourn**