

**Denton County MHMR Center  
Board of Trustees Meeting Minutes  
Thursday May 23, 2024**

**Trustees Present:** Isabel Hernandez, Dianne Hickey, Linda Holloway, Ph.D., Doug Lee, Ron Marchant, Jack Phillips, Kelly Sayre

**Trustees Absent:** Patti Dunn, Cynthia Jones, Leah Strittmatter, Judi Swayne

**Staff Present:** Wakeelah Adelegan, Veronica Armendariz, Jorden Clifton, Michelle Conrad, Miranda Griffin, Pam Gutierrez, Dallas Hamilton, Jessica Pham, Amie Poore, Delinda Reese, Karen Simmons-Clifton, Taylor Warren, Fonny Wright, Ritch Wright

**Guests Present:** Commissioner Kevin Falconer, Lisa Settles

**I. Call to Order**

**A. Roll Call** – a quorum was present for the Regularly Scheduled Board of Trustees meeting. Patti Dunn, Cynthia Jones, Leah Strittmatter, and Judi Swayne had an excused absence.

**B. Welcome to Guests and Staff**

Dianne Hickey, Board of Trustees Chair, called the Regularly Scheduled Meeting of the Denton County MHMR Center Board of Trustees to order at 1:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

**C. Public Comments**

**D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from April 29, 2024.**

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, April 29, 2024.

**Board Action:** Isabel Hernandez made a motion for the Board of Trustees to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, April 29, 2024. Ron Marchant seconded the motion, which passed unanimously.

**E. Staff Presentation – Nursing Services – *Amie Poore, Senior Director of Nursing Services***

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

## II. Committee Reports

### *Finance Committee*

#### **A. FY 2024 Period 8 (April) Financial Statements. – *Dianne Hickey, Finance Committee Chair***

In April 2024, revenues exceeded expenditures by \$312,581. The budget for April 2024 is an excess of \$112,693. Year-to-date (YTD) through April 2024, revenue exceeded expenditures by \$953,894. The budget YTD through April 2024 is an excess of \$1,063,133.

**Board Action:** Dianne Hickey made a motion for the Board of Trustees to approve the Financial Statements for the period ending in April 2024, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

### *Personnel Committee*

#### **B. Review and Approval of Revised Organizational Chart. – *Linda Holloway, Ph.D., Personnel Committee Chair***

**Board Action:** Linda Holloway made a motion for the Board of Trustees to approve the Revised Organizational Chart, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

## III. Other Agenda Items

#### **A. Zero Suicide Task Force Update. – *Dallas Hamilton, Senior Director of Crisis Services***

**Board Action:** Discussion Item Only

#### **B. Abuse & Neglect/Critical Incidents Report. – *Veronica Armendariz, Senior Director of QM/UM***

**Board Action:** Discussion Item Only

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#### IV. Executive Director Report

- HCS Interest List is currently at 3207.
- GR Interest List is at 300
- Mental Health Adult Wait List continues at 0.
- Child and Adolescent Wait List continues at 0.
- The Center is in the process of submitting for the CCBHC Re-submission. Veronica and the Center Staff did an outstanding job on the first CCBHC Re-submission. The CCBHC reviewers advised that the Center's score was one of the highest scores they have ever seen. I am so proud of Veronica and the staff.
- May is Mental Health month, and the Center had a Proclamation with Judge Eads and the Denton County's Commissioners on May 7, 2024, with a tremendous turnout of our wonderful staff and Board Members. Thank you all for attending!
- Jordan Clifton and Lori Common did an outstanding job with the LOSS Festival, which was held on May 22, 2024, at Anderson Distillery. Thank you to the amazing staff that came out and supported this incredible event! Thank you to Linda Holloway for coming out and supporting the LOSS Festival.
- The LOSS Team is in need of (30) Polo Shirts to go on-scene following a suicide. If any board members would like to donate to this cause, the LOSS Team would be most appreciative. The approximate cost is \$800.00. Thank you so much Jack for your willingness to sponsor this need!
- As you all recall, Anna Drummond presented on the Comfort Boxes and the Virtual Calming Room at the last board meeting, and Anna presented at the May Behavioral Health Leadership Team. Anna has been requested to present both items in September to 42 PTAs in the Denton ISD. Both of the resources created by Anna Drummond are outstanding and the Community and School system are actively reaching out for these resources. Thank you so much Anna, we are so proud of you! Thank you to Commissioner Bobbie Mitchell for your generous donation!
- The Center had the annual Gardening Day that was sponsored by Dr. B Patel on April 27<sup>th</sup>, 2024. As you can see the flowers were planted by the staff and their families with love and care. Thank you to everyone that came out on a Saturday!
- The Center is planning our Annual Mental Health and Judicial/Law Enforcement Summit for September 2024. The two dates for consideration for the Summit are Thursday, September 12, 2024, or Friday, September 20, 2024. Once a date is secured the save the dates will be sent out. I hope all the board can attend.
- The Case Managers Caseloads have been very high, because of the high caseloads Fonny Wright and Jess Pham have re-constructed all of the caseloads evenly to be 150 on each caseload. The salaries of the Case Managers were increased 5 months ago, and stipends were provided for all Case Managers with high Case Loads. With the current changes all of the Case Managers will be increased up to \$21.00 per hour.
- The Center's Back to School Drive is coming in late Spring! We would love your support for our kids and their families. A flyer is enclosed with the QR code for anyone that would like to donate.
- Thank you to my Executive Staff, leadership team and to Taylor for all their hard work, I appreciate you!
- Thank you to the Board for your support and guidance, I am grateful for all you do for the individuals we serve.

**V. Chair Comments**

- My only wish for this upcoming year is to see more individuals in our programs and services and to continue to bless everyone.
- The Board of Trustees have been outstanding during this tough time. We are all here to help.
- Thank you all for coming to this meeting.

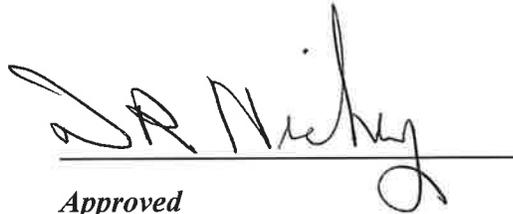
**VI. New Business** - Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, June 27, 2024.

**VII. Adjourned** – The Board of Trustees adjourned at 2:31 p.m.



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*Respectfully Submitted*  
**Taylor Warren, Executive Assistant**  
**Denton County MHMR**



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*Approved*  
**Dianne Hickey, Chair**  
**Denton County MHMR Board of Trustees**