



**Denton County MHMR Center  
Board of Trustees Meeting Minutes  
Thursday, July 25, 2024**

**Trustees Present:** Dianne Hickey, Cynthia Jones, Doug Lee, Ron Marchant, Jack Phillips, Kelly Sayre, Leah Strittmatter

**Trustees Absent:** Patti Dunn, Isabel Hernandez, Linda Holloway, Ph.D., Judi Swayne

**Staff Present:** Keelah Adelegan, Kylin Cofield, Michelle Conrad, Nelly Dixon, Miranda Griffin, Pam Gutierrez, Ciara Hurt, Kayla Lusk, Erin Posey, Karen Simmons-Clifton, Dr. Meena Vyas, Taylor Warren, Wesley Warren, Fonny Wright, Ritch Wright

**Guests Present:** Pamela Beach, Karla Boyd

**I. Call to Order**

**A. Roll Call** – a quorum was present for the Regularly Scheduled Board of Trustees meeting. Patti Dunn, Isabel Hernandez, Linda Holloway, Ph.D., Judi Swayne had an excused absence.

**B. Welcome to Guests and Staff**

Dianne Hickey, Board of Trustees Chair, called the Regularly Scheduled Meeting of the Denton County MHMR Center Board of Trustees to order at 1:00 p.m. in the boardroom of Denton County MHMR Center, 2519 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

**C. Public Comments**

**D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from June 27, 2024.**

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, June 27, 2024.

**Board Action:** Ron Marchant made a motion for the Board of Trustees to approve the Minutes of the Regularly Scheduled Board of Trustees Meeting, June 27, 2024. Jack Phillips seconded the motion, which passed unanimously.

**E. Staff Presentation – Annual Board Training – *Pamela Beach, Attorney, Texas Council Risk Management Fund***

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

## II. Committee Reports

### *Finance Committee*

#### **A. FY 2024 Period 10 (June) Financial Statements. – Dianne Hickey, Finance Committee Chair**

In June 2024, expenditures exceeded revenues by \$113,446. The budget for June 2024 is a loss of \$112,762. Year-to-date (YTD) through June 2024, revenue exceeded expenditures by \$668,409. The budget YTD through June 2024 is an excess of \$923,802.

**Board Action:** Dianne Hickey made a motion for the Board of Trustees to approve the Financial Statements for the period ending in June 2024, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

#### **B. Information Only – As notified in the June 27, 2024 Board of Trustees Meeting, the Center will provide a One-Time Incentive (not to exceed a total of \$100,000 for all FT, PT, and PRN employees). – Dianne Hickey, Finance Committee Chair**

**Board Action:** Discussion Item Only.

### *Personnel Committee*

#### **C. Review and Approval of FY 2025 Annual Employee Benefits. – Jack Phillips, Personnel Committee Vice-Chair**

**Board Action:** Jack Phillips made a motion for the Board of Trustees to approve FY 2025 Annual Employee Benefits, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

**D. Request for the Board of Trustees to Approve Interlocal Agreements. – *Jack Phillips, Personnel Committee Vice-Chair***

- **Texas Authority Collaborative Excellence (TxACE) Interlocal Agreement (in compliance with the Texas Government Code 791.001).**
- **Texas Authority Collaborative Excellence (TxACE) Amendment to Interlocal Agreement (in compliance with the Texas Government Code 791.001).**
- **Mental Health First Aid (MHFA) MOU for The Harris Center.**

**Board Action:** Jack Phillips made a motion for the Board of Trustees to approve the Interlocal Agreements: Texas Authority Collaborative Excellence (TxACE) Interlocal Agreement (in compliance with the Texas Government Code 791.001), Texas Authority Collaborative Excellence (TxACE) Amendment to Interlocal Agreement (in compliance with the Texas Government Code 791.001), and Mental Health First Aid (MHFA) MOU for The Harris Center, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

**E. Review and Approval of Policy 7.9 – Reduction in Force. – *Jack Phillips, Personnel Committee Vice-Chair***

**Board Action:** Jack Phillips made a motion for the Board of Trustees to approve Policy 7.9 – Reduction in Force, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

**III. Other Agenda Items**

**A. Review and Approval of Resolution for Crisis Intervention Services Grant. – *Pam Gutierrez, Executive Director***

**Board Action:** Ron Marchant made a motion for the Board of Trustees to approve the Resolution for Crisis Intervention Services Grant. Leah Strittmatter seconded the motion, which passed unanimously.

**B. Request for Nominations for Texas Council Risk Management Fund Board of Trustees Nomination for Places 7, 8, and 9. – *Pam Gutierrez, Executive Director***

**Board Action:** Ron Marchant made a motion for the Board of Trustees to nominate Dianne Hickey, Dr. Reggie Hall, and Jim Lykes for the Texas Council Risk Management Fund Board of Trustees Places 7, 8, and 9. Jack Phillips seconded the motion, which passed unanimously.

**C. Human Resources (HR) Report. – *Erin Posey, Chief HR Officer***

**Board Action:** Discussion Item Only

**D. Zero Suicide Task Force Update. – *Nelly Dixon, Program Manager of MCOT***

**Board Action:** Discussion Item Only

**E. Abuse & Neglect/Critical Incidents Report. – *Kylin Cofield, MH Rights Protection Officer; Kayla Lusk, IDD Rights Protection Officer***

**Board Action:** Discussion Item Only

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**IV. Executive Director Report**

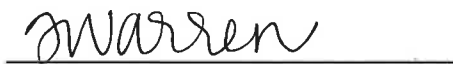
- The HCS Wait list currently has 3237 individuals waiting for services.
- The IDD General Revenue Wait list currently has 303 waiting for services.
- Mental Health Adult Services continues not to have a wait list.
- Mental Health Child and Adolescent Services continues not to have a wait list.
- The Center's Back to School Drive is here. We would love to have support for our kids and their families.
- North Texas Giving Day is coming on September 19, 2024, and the Center will be supporting the Local Outreach to Suicide Survivors (LOSS) team. We will be bringing more information as the date gets closer.
- The Center's name change recommendation is "My Health, My Resources", or "My Hope, My Resilience. "A final vote will be taken by all staff by the end of August. The Center continues working on the creating a new Logo with Staff. The deadline for Logo's is August 5, 2024. If any Board members are interested in submitting a logo for consideration, please do so.
- The Centers 3rd Annual Mental Health and Law Enforcement Summit is scheduled for September 20, 2024, at the Embassy Suites in Denton. We would love to see all the board at the Summit.
- Thank you to the Chiefs and Leadership staff for all your hard work.
- Thank you to the Board for all your support and leadership.

**V. Chair Comments**

- Thank you to the board.
- We called everyone on the board to update emails. Many of you decided you did not want personal emails on the website. The Center created an email for the Board, (bod@dentonmhmr.org). Thank you for creating this!
- We would like to have another Board Retreat. The retreat last year allowed us to learn great information about each other and we learned how to encompass our ideas to make this a better place. One recommendation for the retreat is completing a Mental Health First Aid (MHFA) course. Please send your recommended dates and activities to Dianne Hickey.
- The Center is working diligently on the new location. Once we have some headway, we would love for the Board to tour the building.

**VI. New Business** - Next Board meeting will be held at the Denton Outpatient Clinic (DOPC) on Thursday, August 22, 2024.

**VII. Adjourned** – The Board of Trustees adjourned at 2:25 p.m.



*Respectfully Submitted*  
**Taylor Warren, Executive Assistant**  
**Denton County MHMR**



*Approved*  
**Dianne Hickey, Chair**  
**Denton County MHMR Board of Trustees**