

Board of Trustees Meeting Minutes

Thursday, February 26, 2026

Trustees Present: Dianne Hickey, Brooke Hambrick (virtual), Isabel Hernandez, Linda Holloway, Ph.D., Cynthia Jones, Ph.D., Doug Lee, Ron Marchant, Kelly Sayre, Paul Slough

Trustees Excused Absence: Dawn Waye

Staff Present: Keelah Adelegan, Veronica Armendariz, Michelle Conrad, Pam Gutierrez, Dallas Hamilton, Ciara Hurt, Kayla Lusk, Erin Posey, Morgan Quinnelly, Patrick Roche (Intern for First Episode Psychosis (FEP)), Taylor Warren, Ritch Wright

Guests Present: Pam Beach, Attorney, Texas Council Risk Management Fund

I. Call to Order

A. Roll Call – a quorum was present for the Regularly Scheduled Board of Trustees meeting. Dawn Waye had an excused absence.

B. Welcome to Guests and Staff

Dianne Hickey, Board of Trustees Chair, called the Regularly Scheduled Meeting of the Denton County MHMR Center's, My Health, My Resources, Board of Trustees to order at 1:02 p.m. in the Boardroom of Denton County MHMR Center's, My Health, My Resources, Administrative Building, 1614 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

Convened in Executive Session at 1:06 p.m.

II. Executive Session – Litigation (e) – Cyber Incident Litigation Information – Pamela Beach, Attorney, Texas Council Risk Management Fund

Convened back in Open Session following Executive Session at 1:24 p.m.

III. Board Action – Executive Session – Litigation (e) – Cyber Incident Litigation Information – Dianne Hickey, Board of Trustees Chair

Board Action: No action taken.

IV. Public Comments

V. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from January 22, 2026.

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, January 22, 2026.

Board Action: Linda Holloway, Ph.D., made a motion for the Board of Trustees to accept the Minutes of the Regularly Scheduled Board of Trustees Meeting, January 22, 2026, as presented. Isabel Hernandez seconded the motion, which passed unanimously.

VI. Board Training/Staff Presentation – Crisis Residential Unit (CRU) Status Update. – Morgan Quinnelly, Chief Integration Officer

VII. Committee Reports

Finance Committee Meeting

A. FY 2026 Period 5 (January) Financial Statements. – Dianne Hickey, Finance Committee Chair

In January 2026, the Denton County MHMR Center reported a net profit of **\$74,357**, exceeding the board-approved budgeted profit of **\$8,643** for the month and reflecting continued financial stability.

For the fiscal year-to-date period of September 2025 through January 2026, the Center generated a cumulative net profit of **\$460,650**, compared to a board-approved budgeted loss of **\$480,849** for the same period. This represents a favorable variance to budget and stronger-than-anticipated financial performance.

Board Action: Dianney Hickey made a motion for the Board of Trustees to approve the Financial Statements for the period ending in January 2026, which passed unanimously. A “second” was not required since the primary motion was made by the Finance Committee.

Personnel Committee Meeting

B. Board Discussion regarding the format of the Executive Director’s Annual Performance Evaluation. Recommendations from the Board of Trustees, as needed. – Linda Holloway, Ph.D., Personnel Committee Chair

Board Action: Linda Holloway, Ph.D., made a motion for the Board of Trustees to approve the revised format for the Executive Director’s Annual Performance Evaluation, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

C. Review and Approval Policy 8.131 – Public Funds Investment Policy. – *Linda Holloway, Ph.D., Personnel Committee Chair*

Board Action: Linda Holloway, Ph.D., made a motion for the Board of Trustees to approve Policy 8.131 – Public Funds Investment Policy, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

D. Board Committee Appointments. – *Linda Holloway, Ph.D., Personnel Committee Chair*

- Reappoint Cynthia Jones, Ph.D., as a member of the personnel committee.
- Reappoint Isabel Hernandez, as a member of the personnel committee.
- Reappoint Ron Marchant, as the chairperson, to the ad hoc – facilities & assets committee. Additional nominations will be accepted.
- Reappoint Dianne Hickey, as a member of the ad hoc – facilities & assets committee.
- Reappoint Kelly Sayre, as a member of the ad hoc – facilities & assets committee.
- Reappoint Doug Lee, as a member of the ad hoc – facilities & assets committee.
- Reappoint Pam Gutierrez, as a member of the ad hoc – facilities & assets committee.
- Reappoint Michelle Conrad, as a member of the ad hoc – facilities & assets committee.

Board Action: Linda Holloway, Ph.D., made a motion for the Board of Trustees to approve the reappointment of Cynthia Jones, Ph.D., as a member of the personnel committee, the reappointment of Isabel Hernandez, as a member of the personnel committee, the reappointment of Ron Marchant, as the chairperson of the ad hoc – facilities & assets committee, the reappointment of Dianne Hickey, as a member of the ad hoc – facilities & assets committee, the reappointment of Kelly Sayre, as a member of the ad hoc - facilities & assets committee, the reappointment of Doug Lee, as a member of the ad hoc - facilities & assets committee, the reappointment of Pam Gutierrez, as a member of the ad hoc – facilities & assets committee, and the reappointment of Michelle Conrad, as a member of the ad hoc - facilities & assets committee, which passed unanimously. A “second” was not required since the primary motion was made by the Personnel Committee.

VIII. Other Agenda Items

A. Human Resources (HR) Quarterly Report. Discussion Item Only. – *Erin Posey, Chief Human Resources (HR) Officer*

Board Action: Discussion Item Only

B. Zero Suicide Taskforce Quarterly Report. Discussion Item Only. – *Dallas Hamilton, Chief Operations Officer*

Board Action: Discussion Item Only.

C. Abuse & Neglect/Critical Incidents Report. – Kayla Lusk, Intellectual and Developmental Disabilities (IDD) Rights Protection Officer

Board Action: Discussion Item Only

IX. Executive Director Report. – Pam Gutierrez, Executive Director

- The HCS Wait list currently has 3,406 individuals waiting for services.
- The IDD General Revenue Wait list currently has 296 waiting for services.
- The Mental Health Adult and Child and Adolescent Services targets continue to be monitored for the past fiscal year. The Center’s MH performance contract requirements outlined that the Center serve 2,435 adults. The Center prioritizes all individuals that are in crisis, have Medicaid. The higher intensity teams, Assisted Outpatient Treatment (AOT), First Episode Psychosis (FEP), and Assertive Community Treatment (ACT) team continues to accept individuals needing services.
- The Waitlist for Adults, through January 26, 2026, is 127 adults. The Center is overserving by 11%. The target is 2435 and the Center is serving 2711.
- The Waitlist for Children and Adolescent’s through January 26, 2026, is 8. The Center is overserving by 4%. The target is 360 and the Center is serving 364 children. 8 children were added to the waitlist as of February 26, 2026.
- Crisis Residential Unit- status update.
 - Crisis Residential Unit (CRU) - September 2025 -9
 - Crisis Residential Unit (CRU) - October 2025 - 8
 - Crisis Residential Unit (CRU) - November 2025 – 9
 - Crisis Residential Unit (CRU)- December 2025 -5
 - Crisis Residential Unit (CRU)- January 2026 – 5
 - Crisis Residential Unit (CRU)- February 2026 – (through February 26, 2026,7)
- The Assisted Outpatient Treatment (AOT) grant will end on September 29, 2028
- The grants for the Department of Justice will end on September 29, 2026.
- The grant for the Assertive Outpatient Treatment will end September 30, 2028.
- Members of the Behavioral Health Leadership Team (BHLT), the Center’s Executive Director and leadership staff, and members of the Board, visited the Waco Diversion Center and Central Counties in Belton. Thank you to Isabel and Linda for attending these tours!
- Leadership met with the City of Lewisville City Council to provide a presentation of all services available at the Center, the meeting was well attended, and the Center’s leaders did an exceptional job. The Lewisville City Council has provided a grant for \$14,000, to the Center for counseling for Lewisville residents.
- The Texas Council advised the Center that there is an opportunity to utilize funding from other Community Centers to utilize Private Psychiatric Beds. I will advise the Board when the Center establishes the Interlocal Agreements.
- Dianne and I met with Senator Tan Parker to discuss the current status of the Center and to discuss needs for the 90th Legislative Session that begins January 2027. Senator Parker advised that he will sponsor a Bill or a Rider for the Center in the next Legislative Session. The Executive Director will continue to work with Senator Parker, additional Senators, and State Representatives regarding the need for a Bill or a Rider that outlines Center needs.
- The Board Retreat is rescheduled for Friday, April 17, 2026.
- The Center will have a photographer come in to take headshots of each Board Member on Thursday, March 26, 2026.

- We need to change the April 2026 Board Meetings from April 23, 2026, to April 27, 2026. In addition, we need to change the July 2026 Board Meeting from July 23, 2026, to July 30, 2026. Thank you.
- Thank you, Taylor, for all our assistance and help!
- Thank you to the Chiefs and Leadership staff for all your hard work.
- Thank you to the Board for all your support and leadership.

X. Chair Comments. – Dianne Hickey, Board of Trustees Chair

- Thank you to the staff, for compiling a list of abbreviations and acronyms commonly used within the Center, which will be helpful to the Board and to the community.

XI. New Business – Next Board meeting will be held at the Administrative Building, 1614 Scripture Street, Denton, Texas 76201, on Thursday, March 26, 2026.

XII. Adjourned – The Board of Trustees adjourned at 3:13 p.m.



Respectfully Submitted
Taylor Warren, Executive Assistant
Denton County MHMR Center
My Health, My Resources



Approved
Dianney Hickey, Board of Trustees Chair
Denton County MHMR Center
My Health, My Resources