DENTON COUNTY
MHMR CENTER
my health my resources

Board of Trustees Meeting Minutes
Thursday, September 24, 2026

Trustees Present: Brooke Hambrick, Isabel Hernandez, Dianne Hickey, Linda Holloway, Ph.D., Kelly Sayre, Paul Slough, Dawn Waye

Trustees Excused Absence: Cynthia Jones, Ph.D. (Excused), Doug Lee (Excused), Ron Marchant (Excused)

Staff Present: Keelah Adelegan, Michelle Conrad, Pam Gutierrez, Dallas Hamilton, Cole Hoard, Shalini Johri, Christina Lewis, Kayla Lusk, Jess Pham, Erin Posey, Morgan Quinnelly, Sydney Stephenson, Taylor Warren, Alexis Winters, Ritch Wright

Guests Present: None

I. Call to Order

A. Roll Call – a quorum was present for the Regularly Scheduled Board of Trustees meeting. Cynthia Jones, Ph.D., Doug Lee, and Ron Marchant had an excused absence.

B. Welcome to Guests and Staff

Dianne Hickey, Board of Trustees Chair, called the Regularly Scheduled Meeting of the Denton County MHMR Center's, My Health, My Resources, Board of Trustees to order at 1:01 p.m. in the Boardroom of Denton County MHMR Center's, My Health, My Resources, Administrative Building, 1614 Scripture Street, Denton, Texas. Dianne Hickey welcomed guests and staff.

C. Public Comments

D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from August 27, 2026.

The Board of Trustees reviewed the Minutes of the Regularly Scheduled Board of Trustees meeting, August 27, 2026.

Board Action: Isabel Hernandez made a motion for the Board of Trustees to accept the Minutes of the Regularly Scheduled Board of Trustees meeting, August 27, 2026, as presented. Paul Slough seconded the motion, which passed unanimously. Linda Holloway, Ph.D., abstained due to not being present for the entire August 27, 2026, Board of Trustees Meeting.

E. Board Training/Staff Presentation – Public Funds Investment Act Board Training. – *Michelle Conrad, Chief Financial Officer.*

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting - Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

II. Committee Reports

Finance Committee Meeting

A. FY 2026 Period 12 (August) Financial Statements. – *Dianne Hickey, Finance Committee Chair*

In August 2026, the Denton County MHMR Center reported a net loss of **$438,207**, which was more than the board-approved budgeted loss of **$188,370** for the month.

For the fiscal year-to-date period of September 2025 through August 2026, the Center generated a cumulative net profit of **$494,854**, compared to a board-approved budgeted profit of **$85,407** for the same period. This represents a favorable variance to budget and stronger-than-anticipated financial performance. This cumulative net profit reflects the Center's continued financial stability.

Board Action: Dianne Hickey made a motion for the Board of Trustees to approve the Financial Statements for the period ending in August 2026, which passed unanimously. A "second" was not required since the primary motion was made by the Finance Committee.

Personnel Committee Meeting

B. Executive Director's Succession Plan. Discussion Item Only. – *Linda Holloway, Ph.D., Personnel Committee Chair*

Board Action: The Personnel Committee discussed the Executive Director's Succession Plan during the September 24, 2026, Personnel Committee Meeting. The Personnel Committee requests that all recommended changes be provided to the Personnel Committee Chair, Linda Holloway, Ph.D. The final Executive Director's Succession Plan will be presented to the Board of Trustees for approval at the October 22, 2026, Board of Trustees meeting.

C. Review and Approval of Policies. – *Linda Holloway, Ph.D., Personnel Committee Chair*

- **Policy 2.101 – Standards of Care.**
- **Policy 2.106 – Public Information.**
- **Policy 3.706 – Mental Health Related Services.**

Board Action: Linda Holloway, Ph.D., made a motion for the Board of Trustees to approve Policy 2.101 – Standards of Care, Policy 2.106 – Public Information, and Policy 3.706 – Mental Health Related Services, which passed unanimously. A "second" was not required since the primary motion was made by the Personnel Committee.

III. Other Agenda Items

A. Abuse & Neglect/Critical Incidents Report. Discussion Item Only. – *Kayla Lusk, Intellectual and Developmental Disabilities (IDD) Rights Protection Officer; Cole Hoard, Mental Health (MH) Rights Protection Officer*

Board Action: Discussion Item Only.

B. Outpatient Biopsychosocial Interventions (OBI) Program. – *Morgan Quinnelly, Chief Integration Officer*

Board Action: Discussion Item Only.

IV. Executive Director Report. – *Pam Gutierrez, Executive Director*

- The HCS Wait list currently has 3,517 individuals waiting for services.
- The IDD General Revenue Wait list currently has 296 waiting for services.
- Mental Health Adult Services has a wait list of 145.
- Mental Health Child and Adolescent Services has a wait list of 0.
- The Center's Service Targets are currently at 101% for adults and 116% for children and adolescents.
- Crisis Residential Unit (CRU) Current Information:
  - August 2026 -9
  - September 1, 2026 – September 23, 2026 – 7
- On September 18, 2026, the Center had the 5th Annual Mental Health and Law Enforcement Summit. It was a tremendous success, with 170 participants. Thank you so much for the board that were able to attend! The board's presence speaks volumes! The Center was so fortunate to have an extraordinary lineup of County officials, Judge Eads, Commissioner Bobbie Mitchell, numerous representatives from legislative offices, sheriffs, local law-enforcement from throughout the county, community stakeholders, and speakers, Kelsey Bernstein, Chief of Government Relations, Pam Beach, Attorney, A very impressive, Assisted Outpatient Treatment (AOT) team panel, Including, Judge

Nolter, Judge McGowan, and Melissa Hsi, Program Manager of Assisted Outpatient Treatment (AOT). Chief Clinical Officer, Keelah Adelegan narrated the AOT Panel, Paul Bastaich, Veterans Service Officer, Connecting Communities, Public Health Access for MH Tools, Alex Reed, Division Manager of Community Health, Rachel Herrera, Mental Health Navigator, and Landon Dickeson, Human Trafficking, Executive Director, Ranch Hands Rescue & Bobs House of Hope.

- Youth Crisis Outreach Team (YCOT) has begun providing services, the program has served over twenty-five children and families.
- The Outpatient Biopsychosocial Interventions (OBI) program began September 1, 2026.
- Thank you to Taylor for always helping me!
- Thank you to the staff, Leadership, and chiefs for all your hard work.
- Thank you to the Board for all your support and leadership.

V. Chair Comments. – *Dianne Hickey, Board of Trustees Chair*

- Our next meeting is October 22, 2026.
- The FY 2027 Meeting Calendar was provided with your packet.
- Thank you to the Board members who attended the Center's ribbon-cutting event for The Art Room. The building exceeded my expectations and is truly incredible. If you have an opportunity to visit, please do. I spoke with many staff members, who expressed great pride in their building.

VI. New Business – The next Board meeting will be held at the Administrative Building, 1614 Scripture Street, Denton, Texas 76201 on Thursday, October 22, 2026.

VII. Adjourned – The Board of Trustees adjourned at 2:03 p.m.

TWarren

Respectfully Submitted
Taylor Warren, Executive Assistant
Denton County MHMR Center
My Health, My Resources

D R Hickey

Approved
Dianne Hickey, Board of Trustees Chair
Denton County MHMR Center
My Health, My Resources